

## NTUNHS Application for an Investigation or Report on Sexual Assault, Sexual Harassment, or Sexual Bullying on Campus Confidential

<b>Type</b>	<input type="checkbox"/> Suspected sexual assault <input type="checkbox"/> Suspected sexual harassment <input type="checkbox"/> Suspected sexual bullying <input type="checkbox"/> Violation of Chapters 2 or 3 of the Gender Equity in Employment Act <input type="checkbox"/> Suspected violation of the code of professional ethics related to sex or gender by NTUNHS President or faculty <input type="checkbox"/> Other matters covered by regulations upholding gender equity										
<b>Applicant or reporter</b>	1	Applicant <input type="checkbox"/> Victim <input type="checkbox"/> Legal representative or caregiver of the victim:					2	Reporter <input type="checkbox"/> Relationship with the victim: _____			
	3. Applicant or reporter	Name		Gender	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Other	Date of birth	/ / (Age: ) Y Y Y Y / M M / D D				
		National ID No. (Passport No.)		TEL		Affiliated School		Title			
		Residence									
4	Victim details	(1) Leave blank if same as in Field 3. (2) <input type="checkbox"/> Name: _____ Gender: <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Other School of service or enrollment: _____ TEL: _____									
<b>Facts of the case</b>	Alleged offender		Name: _____ <input type="checkbox"/> Not known Gender: <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Other			Alleged offender's affiliated school at the time of the offense		<input type="checkbox"/> School: _____ TEL: _____ <input type="checkbox"/> None <input type="checkbox"/> Not known			
	1. <input type="checkbox"/> Prior filings 2. <input type="checkbox"/> No prior filings		An <input type="checkbox"/> investigation / <input type="checkbox"/> police report / <input type="checkbox"/> complaint / <input type="checkbox"/> statement has been filed with _____ means on _____ (YYYY/MM/DD).								
	Time and date of incident		/ / : <input type="checkbox"/> AM <input type="checkbox"/> PM Y Y Y Y / M M / D D   H H : M M								
	Location of incident										
	Incident details										
<b>Requests</b>	1. Expectations and requests regarding incident handling: 2. Investigation into violations by other persons on campus: 3. Assistance required from NTUNHS: <input type="checkbox"/> Mental counseling <input type="checkbox"/> Legal aid <input type="checkbox"/> Referral to social welfare resources or services <input type="checkbox"/> Protective measures <input type="checkbox"/> Other assistance: _____ This case involves the following issue(s): <input type="checkbox"/> Physical or mental impairment <input type="checkbox"/> Gender diversity <input type="checkbox"/> Non-Taiwan nationals <input type="checkbox"/> Other (brief description) _____										

Please fold in and glue along the dashed line

Supporting documents	(Please list the appended documents; leave blank if no documents)
	<b>Signature of applicant/proxy/reporter:</b> _____ <b>Date:</b> ____ / ____ / ____ YYY Y/MM/DD
Notes	1. Submissions by a proxy must be appended with a letter of proxy. 2. Upon receiving an application for investigation or a report for investigation, the school or the competent authority shall, within 3 days, refer the incident to the established Gender Equality Education Committee for investigation and handling and, within 20 days, notify the applicant or reporter in writing whether the application is accepted. A written notice of rejection shall state the reason(s) for rejection and inform the applicant or reporter of the deadline for filing an appeal and of the organization handling the appeal. 3. If the applicant or reporter is not notified by the deadline specified in the preceding paragraph or has received a notice of rejection, he or she may submit a written petition with clearly stated reasons to the school or the competent authority within 20 days following the rejection or notification deadline. 4. The Gender Equality Education Committee of the school or competent authority shall complete their investigation within 2 months of receiving the application or report; if necessary, the period of investigation may be extended up to two times; each extension may not exceed one month. The applicant, reporter, and alleged offender shall be notified of the extension. 5. During the handling process, any civil, criminal, or administrative lawsuit filed in connection to this incident by a party to the incident, the school/original disciplinary authority, or other interested party shall be reported to the Gender Equity Education Committee of the school or original disciplinary authority. 6. <b>If Article 25 of the Sexual Harassment Prevention Act applies to the application for investigation or report, the person handling the case shall inform the alleged victim of his or her criminal and civil rights.</b>

-----Summary of incident handling (the following is filled out by the handler of the incident and not the applicant)-----

Receiving unit	Unit name	Student Guidance Division	Case handler		Title	
	TEL		Time of receiving the application or report	____ / ____ / ____ : ____ YYY Y/MM/DD HH:MM <input type="checkbox"/> AM <input type="checkbox"/> PM		
<p>The preceding statement has been read to or reviewed by the applicant or reporter, who has confirmed that the statement is correct.</p> <p style="text-align: right;"><b>Recorder signature:</b> _____</p>						
Notes	<p>● <b>Precautions for the case handler</b></p> 1. After completing the application form, the case handler shall provide a photocopy of the application to the applicant. 2. Information about the incident parties stated in the application form shall be kept confidential unless otherwise necessary to the investigation or for public safety concerns. If information is disclosed by a person with an obligation to maintain confidentiality, he or she shall be penalized in accordance with the law. 3. Upon receiving an application for investigation or a report for investigation, the school or the competent authority shall, within 3 days, refer the incident to the Gender Equality Education Committee established of the school with jurisdiction over the incident for investigation and handling and, within 20 days, notify the applicant or reporter in writing whether the application is accepted. A written notice of rejection shall state the reason(s) for rejection and inform the applicant or reporter of the deadline for filing an appeal and unit handling such appeals. 4. During the handling process, any civil, criminal, or administrative lawsuit filed in connection to this incident by a party to the incident, the school/original disciplinary authority, or other interested party in connection to this incident shall be reported to the Gender Equity Education Committee of the school or original disciplinary authority. 5. <b>If Article 25 of the Sexual Harassment Prevention Act applies to the application for investigation or report, the person handling the case shall inform the alleged victim of his or her criminal and civil rights.</b>					